

**VETERANS OF FOREIGN WARS OF THE UNITED STATES  
DEPARTMENT OF ALASKA  
500 E. Park Avenue  
Wasilla, AK 99654  
(907) 373-7600, phone  
(907) 373-7601, fax**

**DEPARTMENT OFFICER TRAVEL FORM**

\*\*\*Please attach all receipts and a detailed trip report to this voucher\*\*\*

Name	Office or Title
Address	

**TRAVEL INFORMATION**

destinations	departure date	return date	Reason for authorized visit: regular Post visit, C of A meeting, Post inspection, etc.

**TRAVEL EXPENSES**

per diem	days @ \$60.00	=	\$
mileage	miles @ \$ .58	=	\$
airfare		=	\$
hotel		=	\$
misc.			\$
	<b>*** TOTAL ***</b>		<b>\$</b>

**CERTIFICATION**

I certify that this expenditure is not a salary or recompense for time spent in performing my duties and that the time spent was for the good of the Veterans of Foreign Wars.

\_\_\_\_\_  
**Signature**

APPROVED BY:

Department Commander	Department Quartermaster
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**All Vouchers must be received by June 30th of the current year in order to be approved for payment.**