

VOICE OF DEMOCRACY POST COMMANDER / CHAIRMAN

It is imperative that the student entries are properly submitted in order for consideration. Please use the below checklist to be sure you are sending a complete package to your Department Chairman.

FIRST - Did your student complete all necessary portions on the front of the form?

Did the students parent/guardian complete all necessary portions on the front of the form?

If your student and/or parent/guardian failed to complete all portions of the entry form, contact them and have it corrected prior to submitting the entry.

- Completed entry form
 - To include "Post Commander's/Chairman's Signature // Post#"
 - To include "Post Address // City, State, Zip"
 - To include "No. of students participating"
 - This is the number of entries received at your Post
 - To include "Amt. of Post/Aux. scholarship awards \$"
 - This includes all monetary awards from your Post
 - To include "Amt. of Post/Aux. additional expenses (banquet, pins, etc.)\$"
- Neatly typed essay, attached to entry form.
- Original 3-5 minute (+ or - 5 seconds, max.) essay on a standard cassette tape or audio CD.
- The recording is clearly labeled with participant's name.

All entries must be to the Department Chairman by December 1st.